



2024

36th Annual Election Law Seminar

for Cities, Schools, and Other Political Subdivisions

December 18 – 20, 2024 | Renaissance Austin Hotel



36th Annual Election Law Seminar for Cities, Schools, and Other Political Subdivisions

Schedule of Events

Wednesday, December 18

- 7:30 AM Breakfast**
- 8:30 AM Welcome and Opening Remarks**
Christina Adkins, Director of Elections
- 9:00 AM Overview of Texas Elections**
Christina Adkins, Director of Elections
- 9:45 AM Demystifying the Election and Administrative Code**
Chuck Pinney, Elections Attorney
John Greenman, Elections Attorney
- 10:30 AM Using Secretary of State Resources**
Charles Maddox, Elections Attorney
- 11:15 AM Web Posting Requirements and Best Practices for a User-Friendly Website**
Sara Braun, Elections Attorney
- 12:00 PM Lunch on Your Own**
- 1:00 PM Ordering, Providing Notice of, and Cancelling an Election**
Leticia Brysch, City of Friendswood
Shelley Goodwin, City of Rockport
- 1:45 PM Contracting and Joint Elections**
Chuck Pinney, Elections Attorney
- 2:30 PM Mid-afternoon Break**
- 3:00 PM Conflict Resolution and De-escalation**
Emily Elliot, Election Trainer
- 3:45 PM Election Day Procedures and Maintaining Chain of Custody**
Alexa Buxkemper, Election Training Program Manager

Thursday, December 19

- 7:30 AM Breakfast**
- 8:30 AM Preparing Candidate Packets**
Leticia Brysch-City of Friendswood
Frances Aguilar -City of Pearland
Noemi Garcia-Goose Creek CISD
- 9:15 AM Candidacy Part 1: Practical Considerations and Application Review**
Heidi Martinez, Managing Attorney
- 10:15 AM Candidacy Part 2: Eligibility and Confidentiality Issues**
Andre Montgomery, Elections Attorney
- 11:15 AM Ethics and Election Campaign Finance**
James Tinley, Texas Ethics Commission
- 11:45 AM BBQ Lunch**
- 1:00 PM Bond and Voter-Approval Tax Rate Elections**
Rose Kanusky of McCall, Parkhurst & Horton, LLP
- 2:00 PM Vacancies and Vacancy-Filling Procedures**
Lena Proft, Elections Attorney
- 2:45 PM Public Information and Ballot Secrecy**
Andre Montgomery, Elections Attorney
- 3:15 PM Mid-Afternoon Break**
- 3:30 PM Working with Your County Election Officials**
Remi Garza, Cameron County
Lisa Hayes, Guadalupe County
- 4:15 PM Breakout Sessions**
 - ★ **Cities:**
Bill Longley, Texas Municipal League
 - ★ **Schools:**
Chris Jones, Texas Association of School Boards
 - ★ **Other Political Subdivisions:**
Katie Carner and Robyn German,
Allen Boone Humphries Robinson LLP

Friday, December 20

- 7:30 AM Breakfast**
- 8:30 AM Introduction to Records Management**
Sahar Arafat-Ray, Texas State Library and Archives Commission
- 9:15 AM Post-Election Activities**
Charles Maddox, Elections Attorney
- 10:00 AM Runoff Elections, Second Elections, and Recounts**
Ryan Jimenez, Elections Attorney
- 10:45 AM General Question and Answer Session**
Elections Division





36th Annual Election Law Seminar for Cities, Schools, and Other Political Subdivisions

Guest Speakers

Bill Longley, Texas Municipal League

Breakout Session: Cities

Chris Jones, Texas Association of School Boards

Breakout Session: Schools

Frances Aguilar, City of Pearland

Preparing Candidate Packets

James Tinley, Texas Ethics Commission

Ethics and Election Campaign Finance

Katie Carner, Allen Boone Humphries Robinson LLP

Breakout Session: Other Political Subdivisions

Leticia Brysch, City of Friendswood

Ordering, Providing Notice of, and Cancelling an Election

Preparing Candidate Packets

Lisa Hayes, Guadalupe County

Working with Your County Election Officials

Noemi Garcia, Goose Creek CISD

Preparing Candidate Packets

Remi Garza, Cameron County

Working with Your County Election Officials

Robyn German, Allen Boone Humphries Robinson LLP

Breakout Session: Other Political Subdivisions

Rose Kanusky, McCall, Parkhurst & Horton, LLP

Bond and Voter-Approval Tax Rate Elections

**Sahar Arafat-Ray, Texas State Library
and Archives Commission**

Introduction to Records Management

Shelley Goodwin, City of Rockport

Ordering, Providing Notice of, and Cancelling an Election

Exhibitors

Hart InterCivic

KNOWiNK

Mullins and Company Boutique

NeuraLabel

TexasElectionLaws.com

The League of Women Voters of Texas

Vista Solutions Group, LP



