

Name of Form:

Notice of Special Election for Other Political Subdivisions

Section Reference:

Sections 4.004, 4.009, 83.010, 85.004, 85.007, Texas Election Code

Purpose:

To notify voters of time and date of General Election and the location of polling places including the main early voting location, branch early voting locations and election day locations.

Number of Copies Required:

Post a copy on the Internet website, if the political subdivision maintains a website. One per election precinct in the jurisdiction of the authority responsible for giving notice, if notice is posted in each election precinct; one copy for each registered voter of the territory that is covered by the election and is in the jurisdiction of the authority responsible for giving notice, if mailed; one copy for a newspaper of general circulation in the territory; and one copy for a bulletin board used for posting notices of the meetings of the political subdivision. One copy for the County Clerk and Voter Registrar of each county in which the political subdivision is located.

Other Posting Requirements:

The governing body of a political subdivision, other than a county, that orders an election shall deliver notice of the election, including the location of each polling place, to the county clerk and voter registrar of each county in which the political subdivision is located not later than the 60th day before Election Day. The county clerk shall post notice of the election, including the location of each polling place, on the county's Internet website, if the county maintains a website, as provided by Section 4.003(b). The governing body of a school district that orders an election under Section 26.08, Tax Code, to ratify an ad valorem tax rate adopted by the governing body under Section 26.05(g) of that code shall deliver notice of the election to the county clerk of each county in which the school district is located not later than the 30th day before election day.

Completed by:

Presiding Officer of the political subdivision

Filing Date:

If posted in precinct, not later than 21 days before Election Day; or, if mailed to each registered voter, not later than the 10th day before Election Day. The notice must be published not earlier than 30 days nor later than 10 days before the election. When posted on the county's website, not later than the 60th day before Election Day. Posted on bulletin board for posting notice of meetings of the political subdivision at least 21 days before election and on the political subdivision's Internet website.

Filed with:

Presiding Officer of the Political Subdivision, one copy posted on bulletin board for notice of meetings of the political subdivision and posted on the county's Internet website.

Comments:

A copy of the notice shall be preserved for a period of 22 months after the election. The presiding officer shall also retain a copy of the published notice that contains the name of the newspaper and the date of publication.

Version:

Current form is dated 9/2023*.

**Previous version of the form dated 12/2021 may still be used.*