

Name of Form:

Notice of General Election for Municipalities

Section Reference:

Sections 4.004, 83.010, 85.004 and 85.007, Texas Election Code

Purpose:

To notify voters of time and date of General Election and the location of polling places including the main early voting location, branch early voting locations and election day locations.

Number of Copies Required:

On the municipality's Internet website if the municipality maintains a website, and on the county's Internet website, one copy for a newspaper of general circulation in the territory; and one copy for bulletin board used for posting notices of the meetings of the governing body of the municipality.

Optional:

One per election precinct if the notice is posted in each election precinct; one copy for each registered voter, if mailed.

Completed by:

Mayor

Filing Date:

If posted in precinct, not later than 21 days before election day; or, if mailed to each registered voter, not later than the 10th day before election day. The notice must be published not earlier than 30 days nor later than 10 days before the election in the newspaper of general circulation in the territory.

Posted on bulletin board for posting notice of meetings of the governing body of the municipality at least 21 days before election day and on the website of the municipality if it maintains a website.

Filed with:

Mayor retains one copy

Comments:

A copy of the notice shall be preserved for a period of 22 months after the election. The mayor shall also retain a copy of the published notice that contains the name of the newspaper and the date of publication.

Version:

Current form is dated 9/2023*.

**Previous version of the form dated 11/2021 may still be used.*