

How to Cancel a Ballot by Mail at the Polling Place

Example #1



Do you have an acceptable form of photo ID?

Yes!



Search voter





Your record shows you were sent a mail ballot



Mail Ballot Sent



Do you have your mail ballot with you?

Do you have a notice of improper delivery?

Do you have a notice of surrendered ballot?

Ok, you must vote a provisional ballot

No



No

No



Mail Ballot Sent



6-7
 Prescribed by Secretary of State
 Sections 63.011, 66.026, 84.032, 84.038, 85.071 Texas Election Code
 09/2023
REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE
 84.032 (b)

6-7
Prescribed by Secretary of State
Sections 63.011, 66.026, 84.032, 84.038, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b)	I, _____, a qualified voter in the _____ (printed name of voter) _____ Election to be held on ____ / ____ / ____ request that my Application for Ballot by (month) (day) (year) Mail or Federal Post Card Application be cancelled. _____ VUID (required) _____ Signature of Voter
To be Completed at an Early Voting or Election Day Polling Place	
84.032 (d)	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election. _____ Signature of Voter
63.011 (a-1)	Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot. _____ Signature of Voter

of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail
 Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [§3.011(a)-1]
 a. Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 b. Please ensure that the voter completes all the necessary information on the Affidavit of
 Provisional Voter before issuing the Provisional Ballot.
**All information must be completed so that the appropriate voter's Application for Ballot by
 Mail or Federal Post Card Application can be cancelled.**



But first please fill out this form here and here



6-7
 Prescribed by Secretary of State
 Sections 63.011, 66.026, 84.032, 84.038, 85.071 Texas Election Code
 09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) This Section Must Be Completed by Every Voter	I, _____, a qualified voter for the _____ (printed name of voter) (name of election) Election to be held on ____ / ____ / ____ request that my Application for Ballot by (month) (day) (year) Mail or Federal Post Card Application be cancelled. _____ VUID (required) Signature of Voter
To be Completed at an Early Voting or Election Day Polling Place	
84.032 (d) Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election. _____ Signature of Voter
63.011 (a-1) Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot. _____ Signature of Voter



But first please fill out this form here and here



6-7
2, 84-038, 85-071 Texas Election Code

84.032 (b)

This Section Must Be Completed by Every Voter

CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

_____, a qualified voter for the _____
(printed name of voter) (name of election)

to be held on ____/____/____ request that my Application for Ballot by
(month) (day) (year) (year)
Federal Post Card Application be cancelled.

Voter ID (required) Signature of Voter

Completed at an Early Voting or Election Day Polling Place

Signature of Voter

Voter Has Mail Ballot, Notice of Improper Delivery, or Notice of Surrendered Ballot

I am returning my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

Signature of Voter

63-011 (9-1)

Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot

Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

Signature of Voter



But first please fill out this form here and here



6-7
Prescribed by Secretary of State
Sections 63.011, 66.026, 84.032, 84.036, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) This Section Must Be Completed by Every Voter	I, _____ a qualified voter for the _____ <small>(printed name of voter) (name of election)</small>
	Election to be held on ____/____/____ request that my Application for Ballot by Mail or Federal Post Card Application be cancelled. <small>(month) (day) (year)</small>
VOID (required) _____ Signature of Voter _____	

To be Completed at an Early Voting or Election Day Polling Place

84.032 (d) Mail Place of Delivery or of Ballot	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for _____.
	_____ Signature of Voter

63.011 (a-1)
Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot

I have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be voting Provisional Ballot.
_____ Signature of Voter



No, just for this election

Does this form cancel my mail ballots for the whole year?



6-7
 Prescribed by Secretary of State
 Sections 63.011, 66.026, 84.032, 84.038, 85.071 Texas Election Code
 09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) This Section Must Be Completed by Every Voter	I, _____, a qualified voter for the _____ (printed name of voter) (name of election) Election to be held on ____ / ____ / ____ request that my Application for Ballot by (month) (day) (year) Mail or Federal Post Card Application be cancelled. _____ VUID (required) Signature of Voter
To be Completed at an Early Voting or Election Day Polling Place	
84.032 (d) Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election. _____ Signature of Voter
63.011 (a-1) Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot. _____ Signature of Voter



Now I fill in the section to be completed by Election Official

5-7
Prescribed by Secretary of State
Sections 63.011, 66.026, 64.032, 64.038, 65.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

This Section Must Be Completed by Every Voter	<p>84.032 (b) I, _____, a qualified voter for the _____ (name of election) (printed name of voter)</p> <p>Election to be held on _____ / _____ / _____ (month) (day) (year) request that my Application for Ballot by Mail or Federal Post Card Application be cancelled.</p> <p>_____ VUID (required) Signature of Voter</p>
Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	<p>To be Completed at an Early Voting or Election Day Polling Place</p> <p>84.032 (d) Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election official at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.</p> <p>_____ Signature of Voter</p>
Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	<p>83.011 (a-1) Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.</p> <p>_____ Signature of Voter</p>

This section to be completed by Election Official.

Name of Voter _____ (Name of Voter) VUID Number _____ (Required)

Registered Precinct Number _____

Sworn and subscribed before me, this _____ day of _____, 20____ (Day) (Month) (Year)

Signature of Election Official Witnessing Affidavit _____ Printed Name of Election Official Witnessing Affidavit _____

Instructions for Deputy Early Voting Clerk or Election Judge:

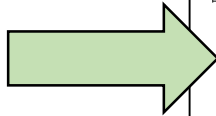
Top Box to be Completed by Election Official and Voter

- Complete the top box labeled, "This Section Must Be Completed by Every Voter." Include all the required information:
 - Printed name of voter as it appears on the List of Registered Voters
 - Name of Election
 - Date of Election
 - VUID number as it appears on the List of Registered Voters
- Direct the voter to sign the top box on the "Signature of Voter" Line.
- Ensure that all information is complete including the required VUID number.

Instructions for Completion of Affidavit by Voter

- Determine which affidavit the voter should complete.
- If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled, "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(d)]
 - After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
- If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [83.011(a-1)]
 - Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 - Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.





Now I fill in the section to be completed by Election Official

5-7
 Prepared by Secretary of State
 06/09/2011, 06/20/2012, 06/05/2013, 06/07/2013 Texas Election Code
 03/02/2017

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.052 (a) I, _____ a qualified voter for the _____ (name of election) Election to be held on _____ (month) _____ (day) _____ (year) request that my Application for Ballot by Mail or Federal Post Card Application be canceled.

VOID (required) _____ Signature of Voter _____

To be Completed at an Early Voting or Election Day Polling Place

84.052 (c) Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election official at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

VOID (required) _____ Signature of Voter _____

85.011 (a) Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot on the time I, _____, official for the _____, I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application.

VOID (required) _____ Signature of Voter _____

This section to be completed by Election Official.

Name of Voter _____ VUID Number _____
 (Name of Voter) (Required)

Registered Precinct Number _____

Sworn and subscribed before me, this _____ day of _____, 20____.
 (Day) (Month) (Year)

 Signature of Election Official Witnessing Affidavit Printed Name of Election Official Witnessing Affidavit

1. Name of Election
 2. Date of Election
 3. VUID number as it appears on the List of Registered Voters

4. Direct the voter to sign the top box on the "Signature of Voter" Line.

5. Ensure that all information is complete including the required VUID number.

Instructions for Completion of Affidavit by Voter

1. Determine which affidavit the voter should complete.

2. If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot," (84.052(c)).

3. After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.

4. If the voter surrenders an official ballot, record the date, name of the voter, and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.

5. If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot," (85.011(a-1)).

6. Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.

7. Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.



Put the completed request to cancel into the Envelope for Requests and Canceled Ballots

5-7 Prescribed by Secretary of State
Sections 83.011, 86.025, 84.032, 84.038, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) I, _____ a qualified voter for the _____
(printed name of voter) (name of election)
Election to be held on _____ / _____ / _____ request that my Application for Ballot by
(month) (day) (year)
Mail or Federal Post Card Application be cancelled.

VUID (required) Signature of Voter

To be Completed at an Early Voting or Election Day Polling Place

84.032 (d) Statement:
I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

Signature of Voter

83.011 (a-1) Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

Signature of Voter

This section to be completed by Election Official.
Name of Voter _____ VUID Number _____
(Name of Voter) (Required)
Registered Precinct Number _____
Sworn and subscribed before me, this _____ day of _____, 20____.
(Day) (Month) (Year)
Signature of Election Official Witnessing Affidavit _____ Printed Name of Election Official Witnessing Affidavit _____

Instructions for Deputy Early Voting Clerk or Election Judge:

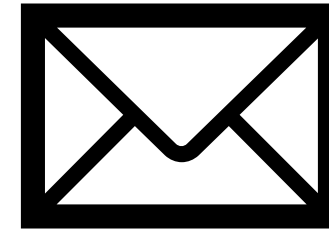
Top Box to be Completed by Election Official and Voter

- Complete the top box labeled, "This Section Must Be Completed by Every Voter." Include all the required information:
 - Printed name of voter as it appears on the List of Registered Voters
 - Name of Election
 - Date of Election
 - VUID number as it appears on the List of Registered Voters
- Direct the voter to sign the top box on the "Signature of Voter" Line.
- Ensure that all information is complete including the required VUID number.

Instructions for Completion of Affidavit by Voter

- Determine which affidavit the voter should complete.
- If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(d)]
 - After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
- If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [83.011(a-1)]
 - Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 - Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.



Envelope for Requests and Canceled Ballots



Please fill this out completely

Provisional
Affidavit



Issue provisional
ballot – Reason # 4

Example #2



Do you have your mail ballot with you?

Do you have a notice of improper delivery?

Do you have a notice of surrendered ballot?



No

No

Yes!

A red triangle with a white exclamation mark inside.

Mail Ballot Sent



Check the voter's name on the notice

6-13
Prescribed by Secretary of State
Section 84.031 Texas Election Code
9/2023

Prescrito por el Secretario de Estado
Sección 84.031, Código Electoral de Texas

NOTICE OF SURRENDERED BALLOT BY MAIL
AVISO DE BOLETA POSTAL RENUNCIADA

To the Presiding Judge or Deputy Early Voting Clerk:
(Para el Juez Presidente o el Secretario Adjunto de votación Adelantada):

This is to certify that (Se certifica que)

Name of voter (Nombre del votante) VUID # (Número del votante) Precinct Number (Número de precinto)

has surrendered their Ballot by Mail (ABBM) or Federal Post Card Ballot by Mail (FPCA) at the Office of the Early Voting Clerk, and has not voted by mail. The voter is eligible to vote a regular ballot.
(ha renunciado a su Boleta Postal (ABBM por sus siglas en inglés) o a su Boleta Postal de Tarjeta Postal Federal (FPCA por sus siglas en inglés) en la oficina del Secretario de votación Adelantada y no ha votado por correo. El votante es elegible para votar una boleta regular.)

Name of County
(Nombre del Condado)

Signature of Early Voting Clerk
(Firma del Secretario de votación Adelantada)





Write or stamp canceled on the notice

6-13
Prescribed by Secretary of State
Section 84.031 Texas Election Code
9/2023

Prescrito por el Secretario de Estado
Sección 84.031, Código Electoral de Texas

NOTICE OF SURRENDERED BALLOT BY MAIL
AVISO DE BOLETA POSTAL RENUNCIADA

To the Presiding Judge or Deputy Early Voting Clerk:
(Para el Juez Presidente o el Secretario Adjunto de Votación Adelantada):

This is to certify that (Se certifica que)

Name of voter (Nombre del votante) VUID # (Número del votante) Precinct Number (Número de precinto)

has surrendered their Ballot by Mail (ABBM) or Federal Post Card Ballot by Mail (FPCA) at the Office of the Early Voting Clerk, and has not voted by mail. The voter is eligible to vote a regular ballot.
(ha renunciado a su Boleta Postal (ABBM por sus siglas en inglés) o a su Boleta Postal de Tarjeta Postal Federal (FPCA por sus siglas en inglés) en la oficina del Secretario de Votación Adelantada y no ha votado por correo. El votante es elegible para votar una boleta regular.)

Name of County (Nombre del Condado)

Signature of Early Voting Clerk (Firma del Secretario de Votación Adelantada)

Cancelled



Please fill out this form here and here



6-7
 Prescribed by Secretary of State
 Sections 63.011, 66.026, 84.032, 84.038, 85.071 Texas Election Code
 09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) This Section Must Be Completed by Every Voter	I, _____, a qualified voter for the _____ (printed name of voter) (name of election) Election to be held on ____/____/____ request that my Application for Ballot by (month) (day) (year) Mail or Federal Post Card Application be cancelled. _____ VUID (required) Signature of Voter
To be Completed at an Early Voting or Election Day Polling Place	
84.032 (d) Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election. _____ Signature of Voter
63.011 (a-1) Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot. _____ Signature of Voter





Please fill out this form here and here



6-7
Prescribed by Secretary of State
Sections 63.011, 66.026, 84.032, 84.036, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) I, _____ a qualified voter for the _____
(printed name of voter) (name of election)
Election to be held on ____/____/____ request that my Application for Ballot by
(month) (day) (year) Mail or Federal Post Card Application be cancelled.

This Section Must Be Completed by Every Voter

84.032 (d) _____ ID (required) _____ Signature of Voter

Completed at an Early Voting or Election Day Polling Place

I, _____
_____ rendering my ballot by mail, presenting a Notice of Improper Delivery or presenting
_____ of Surrendered Ballot to an election officer at the polling place. I hereby request
_____ application for a Ballot by Mail or Federal Post Card Application be cancelled for
_____ on.

Signature of Voter

I, _____
_____ have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of
_____ Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot
_____ of Federal Post Card Application and vote in person. I understand that I will be
_____ given a Provisional Ballot.

Signature of Voter

Voter Does Not Have Mail, Notice of Improper Delivery or Surrendered Ballot

Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot



Now I fill in the section to be completed by Election Official

6-7
Prescribed by Secretary of State
Sections 63.011, 65.025, 84.032, 84.038, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

This Section Must Be Completed by Every Voter.

84.032 (b) I, _____ a qualified voter for the _____ (name of election) (printed name of voter)
Election to be held on _____ / _____ / _____ (month) (day) (year) request that my Application for Ballot by Mail or Federal Post Card Application be cancelled.

VUID (required) Signature of Voter

To be Completed at an Early Voting or Election Day Polling Place

84.032 (d) Statement:
I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

Signature of Voter

83.011 (a-1) Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

Signature of Voter

This section to be completed by Election Official.

Name of Voter _____ VUID Number _____
(Name of Voter) (Required)

Registered Precinct Number _____

Sworn and subscribed before me, this _____ day of _____, 20____.
(Day) (Month) (Year)

Signature of Election Official Witnessing Affidavit Printed Name of Election Official Witnessing Affidavit

Instructions for Deputy Early Voting Clerk or Election Judge:

Top Box to be Completed by Election Official and Voter

- Complete the top box labeled, "This Section Must Be Completed by Every Voter." Include all the required information:
 - Printed name of voter as it appears on the List of Registered Voters
 - Name of Election
 - Date of Election
 - VUID number as it appears on the List of Registered Voters
- Direct the voter to sign the top box on the "Signature of Voter" Line.
- Ensure that all information is complete including the required VUID number.

Instructions for Completion of Affidavit by Voter
- Determine which affidavit the voter should complete.
- If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(d)]
 - After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
- If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [83.011(a-1)]
 - Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 - Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.





Attach notice to completed request to cancel.
Put them in the envelope for canceled ballots.

4-13
Prescribed by Secretary of State
Section 84.031 Texas Election Code
9/2023

Prescrito por el Secretario de Estado
Sección 84.031, Código Electoral de Texas

NOTICE OF SURRENDERED BALLOT BY MAIL
AVISO DE BOLETA POSTAL RENUNCIADA

To the Presiding Judge or Deputy Early Voting Clerk:
(Para el Juez Presidente o el Secretario Adjunto de Votación Adelantada):

This is to certify that (Se certifica que)

Name of voter (Nombre del votante) _____ VUID # (Número de votante) _____ Precinct number (Número de precinto) _____

has surrendered their ballot by mail (FPCA) or Federal Post Card Ballot by Mail (FPCA) at the Office of the Early Voting Clerk, and has ~~not~~ voted by mail. The voter is eligible to vote a regular ballot.
(ha renunciado a su Boleta Postal (AGBM) o a su Boleta Postal de Tarjeta Postal Federal (FPCA) por sus siglas en inglés) en la oficina del Secretario de Votación Adelantada y no ha votado por correo. El votante es elegible para votar una boleta regular.)

Name of County (Nombre del Condado) _____ Signature of Early Voting Clerk (Firma del Secretario de Votación Adelantada) _____



6-7
Prescribed by Secretary of State
Sections 43.011, 65.025, 84.032, 84.036, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

This Section Must Be Completed by Every Voter.

84.032 (b) I, _____ a qualified voter for the _____ (name of election) (printed name of voter)
Election to be held on _____ / _____ / _____ (month) (day) (year) request that my Application for Ballot by Mail or Federal Post Card Application be cancelled.

VUID (required) _____ Signature of Voter _____

To be Completed at an Early Voting or Election Day Polling Place

84.032 (c) Statement:
I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

VUID (required) _____ Signature of Voter _____

83.011 (a) Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

VUID (required) _____ Signature of Voter _____

This section to be completed by Election Official.

Name of Voter _____ VUID Number _____ (Required)
(Name of Voter)

Registered Precinct Number _____
(Name of Voter)

Sworn and subscribed before me, this _____ day of _____, 20____.
(Day) (Month) (Year)

Signature of Election Official Witnessing Affidavit _____ Printed Name of Election Official Witnessing Affidavit _____

Instructions for Deputy Early Voting Clerk or Election Judge:

Top Box to be Completed by Election Official and Voter

- Complete the top box labeled, "This Section Must Be Completed by Every Voter." Include all the required information:
 - Printed name of voter as it appears on the List of Registered Voters
 - Name of Election
 - Date of Election
 - VUID number as it appears on the List of Registered Voters
- Direct the voter to sign the top box on the "Signature of Voter" Line.
- Ensure that all information is complete including the required VUID number.

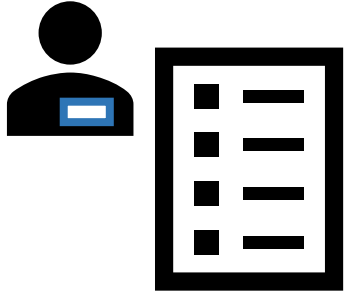
Instructions for Completion of Affidavit by Voter

- Determine which affidavit the voter should complete.
- If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(c)]
 - After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
- If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [83.011(a-1)]
 - Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 - Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.



Envelope for Requests and Canceled Ballots



Issue regular ballot

Example #3



Do you have your mail ballot with you?

Do you have a notice of improper delivery?



No



Yes!



Mail Ballot Sent



Check that the notice has the voter's name and is for the current election

65
Sections 84.033(1), 86.006(9), Texas Election Code
Prescribed by Secretary of State
9/2003

NOTICE OF IMPROPER DELIVERY

Name of Voter _____ VUID Number _____
Precinct Number _____

This is to serve as notice that your ballot for the _____ Election was received by the early voting clerk. It has been determined that your ballot was returned in violation of the Election Code, and your ballot voted by mail will not be counted.

Check Reason:

1. Your ballot was not returned in the official carrier envelope.
2. Your ballot was returned in the official carrier envelope but in another envelope containing more than one carrier envelope. If another envelope is used to return the carrier envelope, all persons who enclosed their carrier envelope in the same larger envelope, must be registered to vote at the same address. There was one or more carrier envelopes returned with your carrier envelope from persons not registered to vote at your address.
3. It has been determined that your carrier envelope originated from the location indicated below. A carrier envelope may not be delivered by a common or contract carrier if the delivery originates from the address of one of the following:
 - a) headquarters of a political party or candidate in the election
 - b) candidate in the election unless that is your address
 - c) specific or general purpose political committee involved in the election
 - d) an entity that requested the election
4. The common or contract carrier who delivered your carrier envelope did not provide a receipt for delivery or the receipt provided did not meet with requirements prescribed by state law.
5. Your ballot was hand-delivered by someone other than you, the voter. Note that carrier envelopes may only be returned by mail, common or contract carrier, or by hand-delivery by the voter who voted the ballot.

You may vote during the remainder of the early voting period or at your regular election day polling place by presenting and surrendering this Notice to the presiding election officer at the early voting polling place or at your election day polling place.

If you have any questions regarding this matter, please call my office at _____.

Signature of Early Voting Clerk

Date

Note to Polling Place Election Official: If a voter presents this Notice and offers to vote, the voter must surrender the Notice before being accepted for voting. If otherwise qualified, the voter may then vote a regular ballot at the polling place. You should write the word "Cancelled" on this Notice and return it in envelope #2 with other election records.





Write or stamp canceled on the notice

65
Sections 84.033(c), 86.006(h), Texas Election Code
Prescribed by Secretary of State
9/2003

NOTICE OF IMPROPER DELIVERY

Name of Voter _____ VUID Number _____
Precinct Number _____

This is to serve as notice that your ballot for the _____ Election was received by the early voting clerk. It has been determined that your ballot was returned in violation of the Election Code, and your ballot voted by mail will not be counted.

Check Reason:

1. Your ballot was not returned in the official carrier envelope.
2. Your ballot was returned in the official carrier envelope but in another envelope containing more than one carrier envelope. If another envelope is used to return the carrier envelope, all persons who enclosed their carrier envelope in the same large envelope, must be registered to vote at the same address. There was one or more carrier envelopes returned with your carrier envelope from persons not registered to vote at your address.
3. It has been determined that your carrier envelope originated from a location indicated below. A carrier envelope may not be delivered by common or contract carrier if the delivery originates from the address of one of the following:
 - a) headquarters of a political party or caucus in the election
 - b) candidate in the election unless that is your address
 - c) specific name of a political committee involved in the election
 - d) entity that requested the election
4. Common or contract carrier who delivered your carrier envelope did not provide a receipt for delivery or the receipt provided did not meet with requirements prescribed by state law.
5. Your ballot was hand-delivered by someone other than you, the voter. Note that carrier envelopes may only be returned by mail, common or contract carrier, or by hand-delivery by the voter who voted the ballot.

You may vote during the remainder of the early voting period or at your regular election day polling place by presenting and surrendering this Notice to the presiding election officer at the early voting polling place or at your election day polling place.

If you have any questions regarding this matter, please call my office at _____.

Signature of Early Voting Clerk

Date

Note to Polling Place Election Official: If a voter presents this Notice and offers to vote, the voter must surrender the Notice before being accepted for voting. If otherwise qualified, the voter may then vote a regular ballot at the polling place. You should write the word "Cancelled" on this Notice and return it in envelope #2 with other election records.

Cancelled



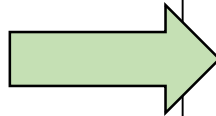
Please fill out this form here and here



6-7
 Prescribed by Secretary of State
 Sections 63.011, 66.026, 84.032, 84.038, 85.071 Texas Election Code
 09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) This Section Must Be Completed by Every Voter	I, _____, a qualified voter for the _____ (printed name of voter) (name of election) Election to be held on ____ / ____ / ____ request that my Application for Ballot by (month) (day) (year) Mail or Federal Post Card Application be cancelled. _____ VUID (required) Signature of Voter
To be Completed at an Early Voting or Election Day Polling Place	
84.032 (d) Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election. _____ Signature of Voter
63.011 (a-1) Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot. _____ Signature of Voter





Please fill out this form here and here



6-7
Prescribed by Secretary of State
Sections 63.011, 66.026, 84.032, 84.036, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) I, _____ a qualified voter for the _____
(printed name of voter) (name of election)
Election to be held on ____/____/____ request that my Application for Ballot by
(month) (day) (year) Mail or Federal Post Card Application be cancelled.

This Section Must Be Completed by Every Voter

84.032 (d) _____ ID (required) _____ Signature of Voter

Completed at an Early Voting or Election Day Polling Place

I, _____
_____ rendering my ballot by mail, presenting a Notice of Improper Delivery or presenting
_____ of Surrendered Ballot to an election officer at the polling place. I hereby request
_____ application for a Ballot by Mail or Federal Post Card Application be cancelled for
_____ on.

Signature of Voter

I, _____
_____ have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of
_____ Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot
_____ of Federal Post Card Application and vote in person. I understand that I will be
_____ given a Provisional Ballot.

Signature of Voter

Voter Does Not Have Mail, Notice of Improper Delivery or Surrendered Ballot

Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot



Now I fill in the section to be completed by Election Official

6-7
Prescribed by Secretary of State
Sections 63.011, 65.025, 84.032, 84.038, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

This Section Must Be Completed by Every Voter.

84.032 (b) I, _____ a qualified voter for the _____ (name of election) (printed name of voter)
Election to be held on _____ / _____ / _____ (month) (day) (year) request that my Application for Ballot by Mail or Federal Post Card Application be cancelled.

VUID (required) Signature of Voter

To be Completed at an Early Voting or Election Day Polling Place

84.032 (d) Statement:
I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

Signature of Voter

83.011 (a-1) Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

Signature of Voter

This section to be completed by Election Official.

Name of Voter _____ VUID Number _____
(Name of Voter) (Required)

Registered Precinct Number _____

Sworn and subscribed before me, this _____ day of _____, 20____.
(Day) (Month) (Year)

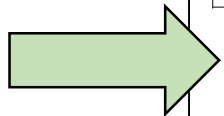
Signature of Election Official Witnessing Affidavit Printed Name of Election Official Witnessing Affidavit

Instructions for Deputy Early Voting Clerk or Election Judge:

Top Box to be Completed by Election Official and Voter

- Complete the top box labeled, "This Section Must Be Completed by Every Voter." Include all the required information:
 - Printed name of voter as it appears on the List of Registered Voters
 - Name of Election
 - Date of Election
 - VUID number as it appears on the List of Registered Voters
- Direct the voter to sign the top box on the "Signature of Voter" Line.
- If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(d)]
 - After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
- Determine which affidavit the voter should complete.
- If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(d)]
 - After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
- If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [83.011(a-1)]
 - Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 - Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.





Attach notice to completed request to cancel.
Put them in the envelope for canceled ballots.

6-5
Sections 84.032(c), 85.009(f), Texas Election Code
Prescribed by Secretary of State
9/2023

NOTICE OF IMPROPER DELIVERY

Name of Voter _____ VUID Number _____
Precinct Number _____

This is to serve as notice that your ballot for the _____ Election was received by the early voting clerk. It has been determined that your ballot was returned in violation of the Election Code, and your ballot voted by mail will not be counted.

Check Reason:

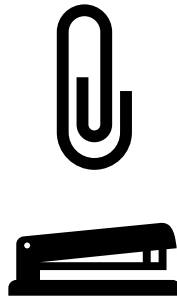
- Your ballot was not returned in the official carrier envelope.
- Your ballot was returned in the official carrier envelope but in another envelope containing more than one carrier envelope. If another envelope is used to return the carrier envelope, all persons who enclosed their carrier envelope in the same larger envelope, must be registered to vote at the same address. There was one or more carrier envelopes returned with your carrier envelope from persons not registered to vote at your address.
- It has been determined that your carrier envelope originated from the address indicated below. A carrier envelope must be delivered by a common or contract carrier and the delivery originates from the address of one of the following:
 - a) headquarters of a political party or political action committee
 - b) candidate in the election, unless _____ is your address
 - c) state or federal political committee involved in the election
 - d) _____ who has requested the election
- The name of contract carrier who delivered your carrier envelope did not provide a receipt for delivery or the receipt provided did not meet with requirements prescribed by state law.
- Your ballot was hand-delivered by someone other than you, the voter. Note that carrier envelopes may only be returned by mail, common or contract carrier, or by hand-delivery by voter who voted the ballot.

You may vote during the remainder of the early voting period or at your regular election day polling place by presenting and surrendering this Notice to the presiding election officer at the early voting polling place or at your election day polling place.

If you have any questions regarding this matter, please call my office at _____.

Signature of Early Voting Clerk _____
Date _____

Note to Polling Place Election Official: If a voter presents this Notice and offers to vote, the voter must surrender the Notice before being accepted for voting. If otherwise qualified, the voter may then vote a regular ballot at the polling place. You should write the word "Cancelled" on this Notice and return it in envelope #2 with other election records.



6-7
Prescribed by Secretary of State
Sections 83.011, 85.003, 84.032, 84.038, 85.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) I, _____ a qualified voter for the _____ (name of election) (printed name of voter)
Election to be held on _____ (month) _____ (day) / _____ (year) request that my Application for Ballot by Mail or Federal Post Card Application be cancelled.

This Section Must Be Completed by Every Voter.

VUID (required) Signature of Voter

To be Completed at an Early Voting or Election Day Polling Place

84.032 (c) Statement:
I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

Signature of Voter

83.011 (a-1) Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

Signature of Voter

This section to be completed by Election Official.

Name of Voter _____ (Name of Voter) VUID Number _____ (Required)
Registered Precinct Number _____

Sworn and subscribed before me, this _____ (Day) day of _____ (Month) 20____ (Year)

Signature of Election Official Witnessing Affidavit Printed Name of Election Official Witnessing Affidavit

Instructions for Deputy Early Voting Clerk or Election Judge:

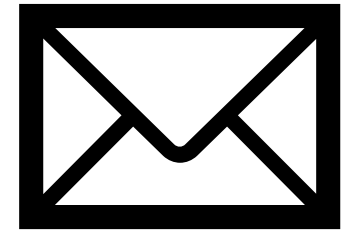
Top Box to be Completed by Election Official and Voter

- Complete the top box labeled, "This Section Must Be Completed by Every Voter." Include all the required information:
 - a. Printed name of voter as it appears on the List of Registered Voters
 - b. Name of Election
 - c. Date of Election
 - d. VUID number as it appears on the List of Registered Voters
- Direct the voter to sign the top box on the "Signature of Voter" Line.
- Ensure that all information is complete including the required VUID number.

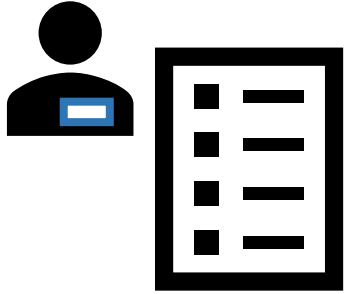
Instructions for Completion of Affidavit by Voter

- Determine which affidavit the voter should complete.
- If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(c)]
 - a. After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - i. If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
- If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [83.011(a-1)]
 - a. Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 - b. Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.



Envelope for Requests and Canceled Ballots



Issue regular ballot

Example #4



Do you have your mail ballot with you?



Yes!



I don't have the carrier envelope, is that ok?

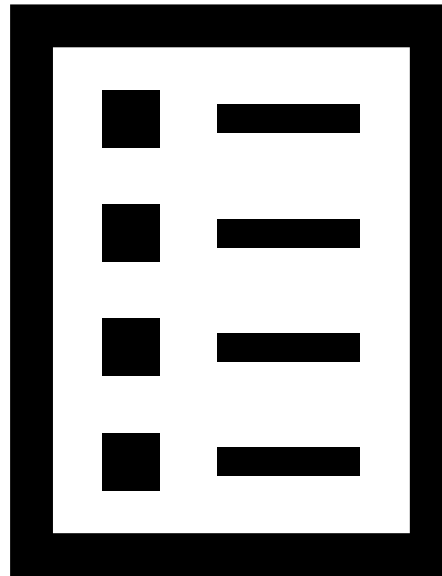
Yes, that's ok!



Mail Ballot Sent



Check that the surrendered ballot is for the current election





Please fill out this form here and here



6-7
 Prescribed by Secretary of State
 Sections 63.011, 66.026, 84.032, 84.038, 85.071 Texas Election Code
 09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

84.032 (b) This Section Must Be Completed by Every Voter	I, _____, a qualified voter for the _____ (printed name of voter) (name of election) Election to be held on ____ / ____ / ____ request that my Application for Ballot by (month) (day) (year) Mail or Federal Post Card Application be cancelled. _____ VUID (required) Signature of Voter
To be Completed at an Early Voting or Election Day Polling Place	
84.032 (d) Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election. _____ Signature of Voter
63.011 (a-1) Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot	Statement: I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot. _____ Signature of Voter



Now I fill in the section to be completed by Election Official

6-7
Prescribed by Secretary of State
Sections 63.011, 66.026, 64.032, 64.038, 65.071 Texas Election Code
09/2023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

This Section Must Be Completed by Every Voter

84.032 (b) I, _____, a qualified voter for the _____ (name of election) (printed name of voter) request that my Application for Ballot by Mail or Federal Post Card Application be cancelled. Election to be held on _____ / _____ / _____ (month) (day) (year)

VUID (required) Signature of Voter

To be Completed at an Early Voting or Election Day Polling Place

84.032 (d) Statement:
I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election official at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

Signature of Voter

83.011 (a-1) Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

Signature of Voter

This section to be completed by Election Official.

Name of Voter _____ VUID Number _____ (Name of Voter) (Required)

Registered Precinct Number _____

Sworn and subscribed before me, this _____ day of _____, 20____ (Day) (Month) (Year)

Signature of Election Official Witnessing Affidavit Printed Name of Election Official Witnessing Affidavit

Instructions for Deputy Early Voting Clerk or Election Judge:

Top Box to be Completed by Election Official and Voter

- Complete the top box labeled, "This Section Must Be Completed by Every Voter." Include all the required information:
 - Printed name of voter as it appears on the List of Registered Voters
 - Name of Election
 - Date of Election
 - VUID number as it appears on the List of Registered Voters
- Direct the voter to sign the top box on the "Signature of Voter" Line.
- Ensure that all information is complete including the required VUID number.

Instructions for Completion of Affidavit by Voter
- Determine which affidavit the voter should complete.
 - If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [84.032(d)]
 - After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
 - If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
 - If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [83.011(a-1)]
 - Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
 - Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.



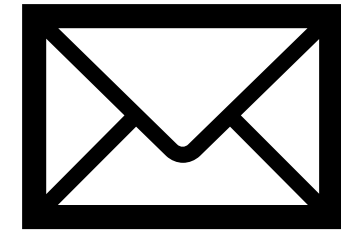


Stamp or write canceled on all pages and sheets of the surrendered mail ballot

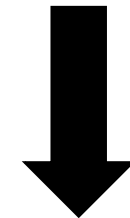




Attach canceled ballot pages to completed request to cancel. Put them in the envelope for canceled ballots. Put envelope in box #4.



Envelope for Requests and Canceled Ballots



6-7
Prescribed by Secretary of State
Sections 63.011, 66.026, 64.032, 64.038, 65.071 Texas Election Code
69.0023

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE POLLING PLACE

64.032 (b) I, _____ a qualified voter for the _____ (name of election)
(printed name of voter) (name of election)
Election to be held on _____ / _____ / _____ request that my Application for Ballot by
(month) (day) (year) (month) (day) (year)
Mail or Federal Post Card Application be cancelled.

Signature of Voter
VOID (required)

64.032 (g) To be Completed at an Early Voting or Election Day Polling Place
Statement:
I am surrendering my ballot by mail, presenting a Notice of Improper Delivery or presenting a Notice of Surrendered Ballot to an election officer at the polling place. I hereby request that my Application for a Ballot by Mail or Federal Post Card Application be cancelled for this election.

Signature of Voter

63.011 (a-1) Statement:
I do not have possession of my mailed ballot or a Notice of Improper Delivery or a Notice of Surrendered Ballot at the time I offered to vote. I wish to cancel my Application for a Ballot by Mail or Federal Post Card Application and vote in person. I understand that I will be given a Provisional Ballot.

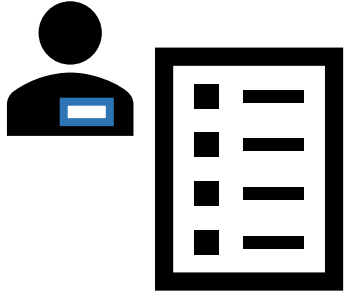
Signature of Voter

This section to be completed by Election Official.
Name of Voter _____ VOID Number _____
(Name of Voter) (Required)
Registered Precinct Number _____
Sworn and subscribed before me, this _____ day of _____, 20____.
(Day) (Month) (Year)

Signature of Election Official Witnessing Affidavit Printed Name of Election Official Witnessing Affidavit

Instructions for Deputy Early Voting Clerk or Election Judge:
Top Box to be Completed by Election Official and Voter
1. Complete the top box labeled, "This Section Must Be Completed by Every Voter."
Include all the required information:
a. Printed name of voter as it appears on the List of Registered Voters
b. Name of Election
c. Date of Election
d. VOID number as it appears on the List of Registered Voters
2. Direct the voter to sign the top box on the "Signature of Voter" Line.
3. Ensure that all information is complete including the required VOID number.
Instructions for Completion of Affidavit by Voter
4. Determine which affidavit the voter should complete.
5. If voter has possession of the mailed ballot, Notice of Improper Delivery or a Notice of Surrendered Ballot, ensure that the voter signs the affidavit labeled "Voter Has Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [64.032(g)]
a. After the voter signs the affidavit and surrenders the mailed ballot, Notice of Improper Delivery or Notice of Surrendered Ballot, the voter is entitled to receive a regular ballot.
i. If the voter surrenders an official ballot, record the date, name of the voter and the serial number of the surrendered ballot on the Register of Surrendered Ballots. Attach this cancellation request to the official ballot and place it in the designated envelope.
6. If the voter does not have possession of the mailed ballot, Notice of Improper Delivery or the Notice of Surrendered Ballot, the voter must sign the affidavit in the box labeled, "Voter Does Not Have Mail Ballot, Notice of Improper Delivery or Notice of Surrendered Ballot." [63.011(a-1)]
a. Once the voter signs the affidavit, he or she may only be given a Provisional Ballot.
b. Please ensure that the voter completes all the necessary information on the Affidavit of Provisional Voter before issuing the Provisional Ballot.

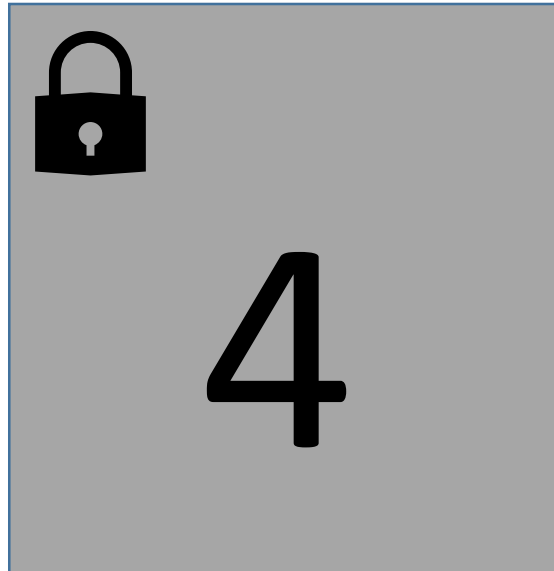
All information must be completed so that the appropriate voter's Application for Ballot by Mail or Federal Post Card Application can be cancelled.



Issue regular ballot



Lock ballot box #4 before returning it to the main office



Forms Needed at the Polling Place

- Request to Cancel Ballot by Mail for use in the Polling Place 6-7
- Register of Surrendered Ballots by Mail 7-64
- Envelope for Requests and Canceled Ballots 7-78

Review

Review: Example #1

If voter does not have their ballot, Notice of Surrendered Ballot, or notice of improper delivery:

1. Have voter complete the first and third sections of the Request to Cancel Ballot by Mail for use in the Polling Place
2. File request to cancel in the Envelope for Requests and Canceled Ballots
3. Fill out Affidavit of Provisional Voter, marking reason #4
4. Issue voter a provisional ballot

Review: Examples #2 and #3

If the voter has either Notice of Surrendered Ballot or Notice of Improper Delivery:

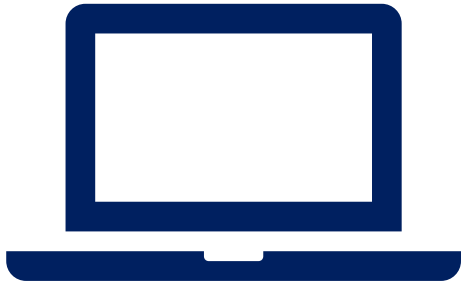
1. Verify the voter's name and election date on the notice
2. Write or stamp canceled on the notice
3. Have voter complete the first and second sections of the Request to Cancel Ballot by Mail for use in the Polling Place
4. Attach notice to request to cancel
5. File notice/request to cancel in the Envelope for Requests and Canceled Ballots
6. Issue voter a regular ballot

Review: Example #4

If the voter has their mail ballot to surrender:

1. Verify the ballot is for the current election
2. Have voter complete the first and second sections of the Request to Cancel Ballot by Mail for use in the Polling Place
3. Write or stamp canceled on each page of the ballot
4. Write the voter's name and the ballot's serial number on the Register of Surrendered Ballots
5. Attach the ballot to the Request to Cancel
6. File the ballot/Request to Cancel in the Envelope for Requests to Cancel
7. Place the Envelope for Requests to Cancel in Ballot Box #4
8. Issue voter a regular ballot

Available Support



WEBINARS



TRAINING



RESOURCES

ELECTIONS DIVISION
Elections@sos.texas.gov
1.800.252.8683
ELECTION SECURITY TRAINERS
ElectionSecurity@sos.texas.gov

