

Election Funds Management Overview



EFM Core Functions

- Perform quality assurance reviews and monitor program compliance
- Verify and approve funding requests from subrecipients, such as counties and county chairs
- Process revenue for the Elections Division
- Prepare applications for federal grants
- Provide technical assistance
- Prepare reports (state legislature, federal government, and other stakeholders)

EFM Overview

- Election Funds Management Funding
 - Appropriation Strategies
 - B.1.2. Strategy: PRIMARY FUNDING/VR POSTAGE
 - B.1.4. Strategy: ELECTIONS IMPROVEMENT
 - B.1.5. Strategy: FINANCING VOTER REGISTRATION
 - Other State Appropriations, e.g., Reimbursement for Auditable Voting Machines
 - Serve 254 counties and over five hundred county political parties resulting in thousands of funding disbursements

Funding Programs

PRIMARY FUNDING	VR POSTAGE	ELECTIONS IMPROVEMENT (HAVA)*	FINANCING VOTER REGISTRATION (CHAPTER 19)
Finance Primary Election <ul style="list-style-type: none"> • Ballots • Programming • Election Kits • Election Workers • Central Counting Station • Other Costs Necessary for the conduct of the election 	Voter Registration Application Postage Costs <ul style="list-style-type: none"> • Annual 4511 Business Reply Permit • Account Maintenance Fee for Larger Counties • Postage 	Election Activity <ul style="list-style-type: none"> • Voting Equipment • Voting Processes • Voter Registration Systems • Security • Communications 	Voter Registration Activity <ul style="list-style-type: none"> • Increase Voter Registration • Maintain Accurate List of Registered Voters • Increase Efficiency Thru Technology • Early Voting Poll Worker Costs**

*Currently, there are no grants to the counties

**Only applies to counties of less than 55,000 to keep the main EV location open pursuant to Tx Elec Code §§85.005(c), 85.006(e), and 85.064(d)



General Prohibitions

- Activities the county is required to perform by law, e.g., early voting for the primary
- Day-to-day operating expenses that should be budgeted for by the county, i.e., no supplanting local funds with state funds
- Alcoholic beverages, gratuities and tips, and/or any food or drinks other than for a trip
- Activities to promote a particular party, candidate, or issue

Funding Recipients

PRIMARY FUNDING	VR POSTAGE*	ELECTIONS IMPROVEMENT (HAVA)**	FINANCING VOTER REGISTRATION (CHAPTER 19)
County Chairs	County Voter Registrars	County Election Officers	County Voter Registrars
County Election Officers		County Voter Registrars	
Voting System Vendors			

*Payments are issued to the local USPS postmaster but delivered to the county VR

**Currently, there are no grants to the counties



Funding Period

PRIMARY FUNDING	VR POSTAGE	ELECTIONS IMPROVEMENT (HAVA)	FINANCING VOTER REGISTRATION (CHAPTER 19)
Primary Estimates <ul style="list-style-type: none"> November of Odd-numbered Year Preceding Election Year 	4511 Permit <ul style="list-style-type: none"> Renewed Annually Based on Calendar Year 	Variable	June 1 of Fiscal Year + 27 Months* <ul style="list-style-type: none"> Ex: 6/1/2022 – 8/31/2024
Runoff Estimates <ul style="list-style-type: none"> March – April of Election Year 	Account Maintenance Fee <ul style="list-style-type: none"> Renewed Annually Based on Calendar Year 		
Final Costs <ul style="list-style-type: none"> March – August of Election Year 	Postage <ul style="list-style-type: none"> As Needed 		

*Comptroller imposes a deadline prior to August 31 for any documents or transactions for expiring appropriations



Funding Allocations

PRIMARY FUNDING	VR POSTAGE	ELECTIONS IMPROVEMENT (HAVA)	FINANCING VOTER REGISTRATION (CHAPTER 19)
Primary Estimates <ul style="list-style-type: none"> Based on Previous Election 	4511 Permit <ul style="list-style-type: none"> Renewed by State 	Variable	Based on VR Activity <ul style="list-style-type: none"> New => x 0.25 Cancellations => x 0.40 Reimbursements/Changes => x 0.40 Number of Voters as of January 1* Deduct Number of "New" voters from two prior voting years Sec. 19.002 (a)(4)* Difference of Total Registered and New Voters => x 0.40*
Runoff Estimates <ul style="list-style-type: none"> Based on Previous Election 	Account Maintenance Fee <ul style="list-style-type: none"> Counties Receiving 925 or More VR Apps via Mail During Calendar Year 		
Final Costs <ul style="list-style-type: none"> Actual Costs 	Postage <ul style="list-style-type: none"> As Needed 		

*Even-numbered years only



Payment

PRIMARY FUNDING	VR POSTAGE	ELECTIONS IMPROVEMENT (HAVA)	FINANCING VOTER REGISTRATION (CHAPTER 19)
Primary Estimates <ul style="list-style-type: none"> Lump Sum 	4511 Permit <ul style="list-style-type: none"> Onetime Payment 	Variable	Reimbursement as Needed
Runoff Estimates <ul style="list-style-type: none"> Lump Sum 	Account Maintenance Fee <ul style="list-style-type: none"> Onetime Payment 		
Final Costs <ul style="list-style-type: none"> Lump Sum 	Postage <ul style="list-style-type: none"> As Needed 		



Accessing the Funds

EMR.SOS.TEXAS.GOV

- The Elections Management and Reporting System (EMR) is a single sign-on system for County Election Officers, Voter Registrars, and County Chairs
- The EMR System houses Election Funds Management applications, including HAVA grants, Chapter 19 and Voter Registration Postage, Primary Finance, and County and Precinct Chair Information



Navigating EMR

Hover your cursor over “Elections & Voting” and select “Election Funds Management”

The screenshot shows the Texas Secretary of State website header with the name Jane Nelson and a search bar. The navigation menu includes: About SOS, Elections & Voting, Business Services, Notary & Apostilles, Rules & Meetings, International Relations, and Forms & Other Services. The 'Elections & Voting' dropdown menu is open, listing: VoteTexas.gov - Voter Information, Voter Registration Resources, Conducting Elections, Candidate Information, Officials and Officeholders, Election Results, Audit Program, Training and Educational Resources, Election Funds Management (highlighted), and Forms, Resources and Legal Library. A banner for Secretary Jane Nelson is visible on the right side of the page.



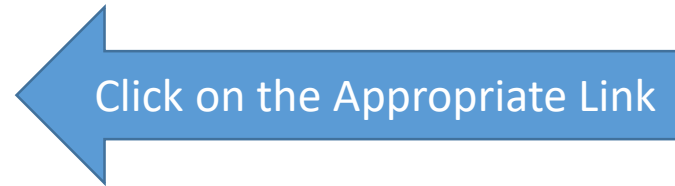
Navigating EMR

Election Funds Management

What is Election Funds Management?

Elections Funds Management is a section within the Elections Division which manages, processes and maintains three different election funding sources: Help America Vote Act (HAVA) grants, Voter Registrar's Chapter 19 and the Primary Finance funds.

- [Help America Vote Act \(HAVA\)](#)
- [Voter Registration \(Chapter 19 & VR Application Postage\)](#)
- [Primary Finance](#)



Contact Information

Mailing Address

Election Funds Management
Elections Division
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P.O. Box 12060
Austin, Texas 78711

Phone Numbers

Phone 800-252-2216, option 3
Fax 512-463-7552

Election Funds Quick Links

[Help America Vote Act \(HAVA\)](#)

[Voter Registration Chapter 19](#)

[Primary Finance](#)

[Texas Election Code](#)

[Texas Administrative Code](#)

[Texas Legislature](#)

[HAVA & Chapter 19 Funds
Travel Reimbursement
Information](#)



Navigating EMR



Use a registered account to log in.

Email

Password

Remember me?

[Register as a new user](#)

[Forgot your password?](#)

Click on “Register as a new user” if it’s your initial setup or “Forgot your password” if you’ve already registered and don’t know your password.

If you get the following error message when registering as a new user, contact the EFM staff at:

EFMadmin@sos.Texas.gov
512-463-5966

Create a new account.

The email address you entered is not pre-registered with SOS. Please confirm the email address.

Email

Password

Confirm password



Navigating EMR

Only Applications Authorized
to the User will be Accessible

HAVA Expenditures

Enter and examine HAVA expenditure records here.

[Enter expenditures »](#)

HAVA Grant Review

Perform administrative review of grant data here.

[HAVA Admin Review »](#)

Chapter 19 and VR Postage Funding

Enter and examine expense information here.

[Expense Reporting »](#)

Primary Finance

Enter and examine information here.

[Primary Finance»](#)

Vendor Portal

Enter and examine information here.

[Vendor Portal»](#)

County and Precinct Chair Contact Information

Enter and examine county and precinct chair contact information here.

[County & Precinct Contacts»](#)

County and Precinct Chair Candidate Filing

Enter filing information here.

[County & Precinct Filing»](#)



Contact Election Funds Management



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