

**Secretary of State
INTERNAL
PURCHASE ORDER**

Order Number: 307-9-00036

Order Date: Sep 1, 2018

TO: HF Group LLC
Stephanie Straub
12014014692
1010 N. Syscamore St PO Box: 89
North Manchester, IN 46962-0089
Ph: 800-334-3628 Ext: 189
Fax: 219-982-1130

BILL TO
Secretary of State Attn: Financial Management P. O. Box 12887 Austin, Texas 78711-2887

DELIVER TO
Secretary of State James E. Rudder Bldg. 1019 Brazos, Room B-05 Austin, Texas 78701-2413

A valid purchase order number must be shown on shipments and invoices.

PCC Code: E

Accounting Information: 490010

Item No.	Quantity	Unit	Description	Unit Cost	Extension
			908-20		
1	1	LOT	Binding of original legislative bills and resolutions (approximately 60 volumes). 86th regular session, first and second called sessions, 2019. Specs: 908-20-16100-9 Conservation Additional Repair work Custom Binding – up to 13" high and 3" thickness. 60 @ \$10.75 for a total of \$645.00 Bookbinding: (908-20-12-423-9) Additional charges per line for panel lines 400 @ \$1.00 each for a total of \$400.00	\$1,500.45	\$1,500.45 Est.
2	1	LOT	60 each – Special Periodical – Partial Leather at \$47.50 each. This is a spot purchase to go with our SmartBuy Order # and our PO #	\$2,850.00	\$2,850.00 Est.
				Total:	Est. \$4,350.45

ORDERED BY: Rose M. Lucio
Purchaser / Phone: Rose Lucio, 512-463-5606; email: rlucio@sos.texas.gov

Fax: 512/475-2819

Plus Freight: Y / ~~X~~